



Town of Purcellville Department of Engineering, Planning & Development Attention: Andrea Broshkevitch
 221 S. Nursery Ave. Purcellville, Virginia 20132 Phone 540-751-2353 Email: abroshke@purcellvilleva.gov

DATA AND MAPPING SERVICES REQUEST FORM

CONTACT NAME: _____ CONTACT PHONE: _____

E-MAIL: _____

ADDRESS: _____

COMPANY OR DEPARTMENT: _____

DATE SUBMITTED: _____ DATE NEEDED: _____ (A minimum of 5 days is required for all requests)

TYPE OF REQUEST: DATA PRINTED MAP SPECIALIZED MAP SERVICES

To ensure accuracy, please carefully read each section of this form and fill out only those sections applicable to your individual request. If you have any questions or require any assistance with this form, please contact Andrea Broshkevitch at the telephone number or email listed above.

SECTION-A: DATA REQUEST

This section of the form is for GIS data requests only, and is not intended for printed or specialized map services.

Type of data requested:

Shapefile

Geodatabase

AutoCAD

Public Water, Sewer and Stormwater
 Data Subject to Department Approval

*NOTE: All data will be delivered in Virginia State Plane North Coordinates, NAD 1983 Harn.

Data layer(s) requested:

Water Meters

Water Valves

Waterlines

Hydrants

Fittings

Sample Stations

Wells

Sanitary Sewer Cleanouts

Sewer Laterals

Manholes

Gravity Sewer Pipes

Sanitary Force Mains

Grease Traps

Pump Stations

Storm Pipes

Storm Structures

Storm Inlets & Outlets

Storm Driveway Culverts

Storm SWM Ponds

Zoning

Other (please describe)

Provide a brief description of the area data is needed. You can use Tax Map IDs, Street Addresses, Street Intersections or commonly recognized landmarks. Utility data will be provided for the area of construction only.

SECTION-B: PRINTED MAP REQUEST

This section of the form is for printed map requests only, and is not intended for data or specialized map request services. If the requested map to be printed is not on file, a specialized map request (SECTION-C) will have to be submitted.

Town of Purcellville GIS File Name, Location, or Map Title (if available): _____

Give a brief description of the area that you would like to see on the map. You can use Tax Map IDs, Street Addresses, Street Intersections or commonly recognized landmarks to orient the map location. Also identify any specific features which need to be labeled.

What size paper should the map be when complete?

8½ x 11 inches 11 x 17 inches 18 x 24 inches (ARCH C) 24 x 36 inches (ARCH D)

36 x 48 inches (ARCH E) Other (Specify) _____

How many printed copies of the map should be generated? _____

Image format for digital copy of map (TIF, PDF, JPEG, BMP) _____

SECTION-C: SPECIALIZED MAP REQUEST

This section of the form is for specialized map services, and is not intended for regular GIS data or printed map requests (previously created maps). Maps or data that is not currently on file with the Department of Engineering, Planning & Development fall under the category of specialized map request services. A specialized map will need to be created according to the requirements stated in this request form, and therefore additional time may be needed to complete the request.

Give a brief description of the area that you would like to see on the map. You can use Tax Map IDs, Street Addresses, Street Intersections or commonly recognized landmarks to orient the map location.

Do you need any specific feature (parcel, street, etc.) highlighted/outlined in a contrasting color for emphasis? If so, please identify the feature. Also identify any specific features which need to be labeled.

SECTION-C CONTINUED:



Type of layer(s) requested:

Town Boundary	Aerial	Water utilities (*specify features)
Parcels Outline	Drains	Sanitary Sewer (*specify features)
Street Centerlines	Wetlands	Storm Sewer (*specify features)
Pavement Edges	FEMA (flood area)	Easements (specify type)
Buildings	Spot Elevation	Community Policing Districts
Addresses	Topo 4ft	Zoning (specify district)
Sidewalk & Trails	Snow Plow Routes	Other (please describe)

*Available utility features are listed above in Section A.

What title should the map be given? _____

Should the map be produced to a specific scale (example 1"=100' 1:1200)? _____

What orientation should the map be? (May be dependent on project area) Portrait  Landscape 

How many printed copies of the map should be generated? _____

Image format for digital copy of map (TIF, PDF, JPEG, BMP) _____

What size paper should the map be when complete?

8½ x 11 inches 11 x 17 inches 18 x 24 inches (ARCH C) 24 x 36 inches (ARCH D)
36 x 48 inches (ARCH E) Other (Specify) _____

This information is the property of the Town of Purcellville and is to be used only for the purpose indicated on this request form. Any other use or transmission of this information without the expressed written consent of the Town is hereby prohibited. By making this request for data and/or mapping services, **I understand and agree that the Town of Purcellville Department of Engineering, Planning & Development is allowed a minimum of 15 (fifteen) business days to process Specialized Map Requests.** At certain times, this 15 day map turn around may be extended because of current workload and available staff time.

DISCLAIMER: The GIS database was created with the best information available to its originator at the time of creation. The data contained in the Geographic Information System (GIS) dataset is subject to constant change and its accuracy cannot be guaranteed. All data is provided as is, with all faults, and without warranty of any kind, either express or implied, including, but not limited to, the implied purpose. The Town of Purcellville makes no claim as to the accuracy or completeness of this data. The Town of Purcellville disclaims all responsibility for errors and/or omissions inherent in this data. The User (Developer, Contractor, Owner or Other) is responsible for verifying the accuracy of this data prior to its use and for ensuring that the most up-to-date revision is used.

Your signature below will serve as your understanding and agreement with the conditions identified above.

Signed: _____

Date: _____