



Engineering, Planning & Development
221 Nursery Ave. S. Purcellville, VA. 20132
(540) 338 2304

HBB-2

HOME BASED BUSINESS PERMIT

Applicant Name: _____ Business Name: _____

Property Address: _____

Phone Number: _____ EMAIL : _____

Property Owners Name (is different): _____

Mailing Address: _____

Phone Number: _____ EMAIL : _____

Please attach a full written description of your proposed Home Based. (Nature of business operation; hours of operation; # of clients expected to visit, if any; business vehicles: etc) **Failure to submit a full description may result in delayed review and approval.**

I _____, do hereby certify that I understand the Home Based Business regulations

Applicant Name (Printed)

(Article 3 Section 8 Purcellville Zoning Ordinance) I also understand that this permit does not take the place of other licenses that are required by law. I agree to comply with the conditions of this permit and all other applicable Town requirements.

Applicant Signature

Date:

The information provided is accurate to the best of my knowledge. I understand that the Town may deny, approve or conditionally approve that for which I am applying and I will ensure strict compliance with the terms of this permit and all other applicable requirements of the Town of Purcellville Zoning Ordinance. Furthermore, I grant permission to the Town and it's authorized agents to enter the property and make such investigations and tests as they deem necessary.

Property Owners Printed Name

Property Owners Signature

Date

(UPDATED 2023-01-03)

BELOW FOR OFFICE USE ONLY

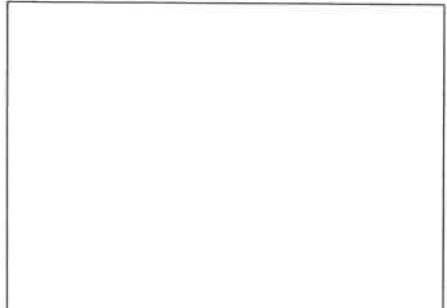
Zoning District

MCPI#

PERMIT FEE: _____

BUSINESS LICENSE PAID: _____ **PROPERTY TAXES PAID:** _____

CONDITIONS: SEE ATTACHED DESCRIPTION & CONDITIONS OF APPROVAL.
AS PER ARTICLE 3 SECTION 8 TOWN OF PURCELLVILLE ZONING ORDINANCE.



ZONING ADMINISTRATOR / DESIGNEE

DATE

Home Based Business Regulations / Conditions

(Article 3, Section 8 Town of Purcellville Zoning Ordinance)

The purpose of this section is to provide for the operation of a business on a limited scale within a residential neighborhood. This section seeks to protect, both the residential character of a neighborhood within the town as well as the interests of the home based business operator. A home based business including any professional, vocational, business, trade and personal services “excluding direct on site person to person retail sales”, may be conducted in any residential district when conformance with the following, upon signing the home based business agreement and approved by the Zoning Administrator.

1. The home based business shall be conducted by a person or persons who are residents of the property. Members of the family occupying the dwelling may be employed on the premises in connection with the home based business. One employee, other than members of the family occupying the dwelling shall be permitted to work on site given one additional off street parking space is provided.
2. No more than 25 percent (25%) of the total floor area of the dwelling unit, and or any accessory structure, shall be devoted to the home based business.
3. There shall be no alteration in the residential character of the premises in connection with the operation of the home based business.
4. No home based business shall be operated in a manner as to cause traffic hazards or congestion, offensive noise, vibration, smoke or other particular matter, odorous matter, heat, humidity, glare, electronic interference or otherwise constitute a nuisance or safety hazard to the occupants of nearby properties. There shall be no storage of hazardous materials. Nor shall any home based business detract from the residential character of the neighborhood.
5. No outdoor storage shall be permitted.
6. No home based business sign shall be displayed.
7. Traffic shall not be generated by the home based business in greater volumes than would normally be expected in a residential neighborhood.
8. Vehicle parking shall be located on the same lot or premises as the home based business.
9. A Town of Purcellville business license is required for all home based business applications.
(Ord. No. 11.05.01, 6-14-201) Please contact the Finance Department (540) 338 7093

I have read and understand these regulations and agree to abide by them as a condition of this permit

HBB-2

Applicant Name (printed)

Applicant Signature

Date