

Grewe: Aye
Stinnette: Aye
Greenly: Aye
Cool: Aye
Bledsoe: Aye
Ogelman: Aye
Mayor: Aye

b. Boundary Line Adjustment Between Loudoun County and Town of Purcellville, Near Field's Farm

Mr. Mekarski stated this item was merely a change pursuant to the Town's process for annexation. Mr. Mekarski stated that the Town Council is requested, for this boundary line adjustment application, to authorize the Town Manager to condense or modify the Town's process for annexation as needed in order to remove elements that are unnecessary while ensuring a thorough review of all impacts from the proposed boundary line adjustment. Mr. Mekarski stated that Loudoun County had sent a request to do a boundary line adjustment to the Town's and County's respective corporate limits in the area located north of Route 7, near Fields Farm, and the Mayfair Subdivision and Woodgrove High School. Mr. Mekarski stated that the proposal is a minor adjustment in land area, about 4.4 acres of land area, which would be transferred from the Town's jurisdiction to the County's jurisdiction, and that 4.9 acres of land would be transferred from the County's jurisdiction to the Town's jurisdiction. David Mekarski noted that the purpose of this action is not take action on the boundary line adjustment, but to define the process that the application will follow.

Council member Ogelman asked that Mr. Mekarski clarify what authorization he was actually requesting, stating that Mr. Mekarski was actually requesting authorization to proceed with negotiations with Loudoun County. Mr. Mekarski said that was correct.

Council member Ogelman asked if the Town Manager was going to report back on the negotiations and make the recommendations for the boundary line adjustments, and Mr. Mekarski said that was also correct.

Mr. Mekarski stated that the traffic impact analysis was going to be updated by the County, and then the analysis would be given to the Town's team for administrative review and a review by the Town traffic consultants. He continued, saying that there would be a formal discussion of the boundary line changes by the Council in an advertised meeting, and at that time, the Council could decide to proceed or not, but if the decision is made to proceed, the Council would authorize the Town staff to draft an annexation boundary line adjustment agreement with the County which will be subject to a public hearing. A formal vote would then be taken either approving or denying the change.

Mayor Fraser asked if there were any objections to going with the motion.

Council member Grewe stated this was a minor item and that they could then proceed to work out the details. Mayor Fraser again asked if there were any objections to the proceeding with the motion. As there were no additional objections, Mayor Fraser asked Council member Stinnette to read the motion.

Council member Stinnette made a motion that the Purcellville Town Council authorize the Town Manager to condense or modify the Town's process for annexation as needed in order to remove elements that are unnecessary to an application that is minor and unrelated to a proposed development project while ensuring a thorough review of all impacts from the proposed boundary line adjustment.

The motion was seconded by Council member Grewe.

Motion:	Council member Stinnette
Second:	Council member Grewe
Carried:	7-0

Grewe:	Aye
Stinnette:	Aye
Greenly:	Aye
Cool:	Aye
Bledsoe:	Aye
Ogelman:	Aye
Mayor:	Aye

c. Process for Town Manager's Annual Review

Council member Bledsoe reminded the Council that the proposed forms and process for outlining the annual review of the Town Manager are contained in the packet, and that they are required to be executed by early April. Council member Bledsoe thanked Mr. Mekarski and Sharon Rauch, Human Resources Director, for their leadership in putting together the packet, and turned the meeting over to Ms. Rauch so she could elaborate.

Ms. Rauch reiterated that the packet was for the review for the Town Manager, and that any changes relative to any recommended annual increase would impact the Town budget. Ms. Rauch added that they are currently doing due diligence in order to benchmark the salary of the Town Manager and that a motion required to amend the process and to also amend the Town Manager's contract. Ms. Rauch explained the forms are that are included in the packet, and provided deadlines for the various forms.

Council member Bledsoe stated that in the Town Manager evaluation form, there is a section 2 for goal performance and he asked how that should be addressed in Mr. Mekarski's first year. Ms. Rauch stated some goal performance plans were included in the packet, and that also included in the packet are some goal performance forms that she is asking the Council members to use for the next planning period.