

**MINUTES  
PURCELLVILLE TOWN COUNCIL MEETING  
MARCH 13, 2018, 7:00 PM  
TOWN HALL COUNCIL CHAMBERS**

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The regular meeting of the Purcellville Town Council convened at 7:00 PM in Council Chambers with the following in attendance:

**PRESENT:** Kwasi Fraser, Mayor  
Chris Bledsoe, Council member  
Karen Jimmerson, Council member  
Doug McCollum, Council member  
Ryan Cool, Council member  
Ted Greenly, Council member

**ABSENT:** Nedim Ogelman, Vice Mayor

**STAFF:** John Anzivino, Interim Town Manager  
Hank Day, Interim Town Attorney  
Liz Krens, Director of Finance  
Hooper McCann, Director of Administration  
Patrick Sullivan, Director of Community Development  
Lt. Joe Schroeck, Acting Chief of Police  
Dale Lehnig, Capital Projects and Engineering Manager  
Amie Ware, Division Manager, Parks and Recreation  
Erin Goodrich, Senior Planner  
Diana Hays, Town Clerk/Project Manager

**CALL TO ORDER OF REGULAR MEETING:**

Mayor Fraser called the regular meeting to order at 7:00 PM. The Pledge of Allegiance followed.

**AGENDA AMENDMENTS/APPROVAL:**

John Anzivino requested that two items be added as action items: Appointing a New Town Manager and Approval of Employment Agreement and the Extension of Employment Agreement for the Interim Town Manager.

**PROCLAMATIONS/RECOGNITIONS:**

None

**PUBLIC HEARING(S):**

- a. PCA16-01 and CPA16-01 – Village Case

Mayor Fraser stated the purpose of the hearing as noted in the staff report. Erin Goodrich gave the staff presentation and introduced the applicant. Jason Brownell gave a presentation which is on file in the Clerk's office.

The following residents spoke in favor of approving the application:

Mike O'Brien, 921 Queenscliff Court

Bill Ruscitella, 929 Queenscliff Court

Mike Flynn, 916 Queenscliff Court

Christie Morgan, 608 Greysands Lane

Matthew Lowers, 712 Irvine Bank Lane, Co-Founder of Hero Homes, supported the project and that Hero Homes would be funding and maintaining the proposed Gold Star Memorial.

Jeffrey Sheldon, 604 S. Maple Avenue and President of the Village Case HOA, spoke in favor of the project and added that the HOA has incorporated this into their HOA so that it accommodates the green space requirement that is needed.

Ken Blaine, 600 Greysands Lane

Many of the residents stated that Mr. Brownell has been communicating with the residents throughout the application process, and talked about the value to the Town for approving the application.

Council member McCollum disclosed he ran into Mr. Brownell today and that he thanked him for being cooperative with the HOA.

Council member Jimmerson stated that public hearings are required with the Planning Commission and Town Council, and thanked the residents for their input.

Council member Cool stated he has talked with the applicant several times and spoke in favor of the project.

Council member Bledsoe stated he has spoken to the applicant, thanked the residents for their comments, and thanked the applicant for taking the time to meet with the residents.

Mayor Fraser thanked Mr. Brownell for engaging the community and looks forward to hearing more comments.

Since there was no negative input from the citizens, Council member Jimmerson made a motion that the Purcellville Town Council suspend the rules to allow action on PCA16-01 and CPA16-01 the same night as the public hearing. The motion was seconded by Council member Cool.

Motion:	Council member Jimmerson
Second:	Council member Cool
Failed:	2-4-1 absent

McCollum:	Nay
Greenly:	Nay
Jimmerson:	Aye
Cool:	Aye

Bledsoe: Nay  
Mayor: Nay

Council member Cool stated he feels there was not a reason to delay and that everything seems to have been done correctly and that Council would be approving what the Planning Commission has recommended.

Council member Bledsoe stated that the reason that Council generally would not suspend the rules and vote the same night as the public hearing is to allow the public the opportunity to provide additional comment.

Council member McCollum stated he feels Council should not suspend the rules to allow another opportunity for the public to provide comment.

Council member Greenly stated he agreed and would like to have time to speak with citizens that may be against the project.

Mayor Fraser stated the rule to not vote the evening of the public hearing is in place to allow for maximum feedback from the residents, and does not see an immediate need to suspend the rule.

With no further comments, Mayor Fraser closed the public hearing at 7:33 PM.

**b. Proposed Real Property Tax Increase**

Mayor Fraser opened the public hearing at 7:33 PM and stated the purpose of the hearing. Liz Krens gave the staff presentation.

There were no citizens signed up to speak and Council had no comments. Mayor Fraser closed the public hearing at 7:35 PM.

**PRESENTATION(S):**

None

**STANDING COMMITTEE/COMMISSION/BOARD REPORTS:**

**a. Planning Commission**

Chairman Tip Stinnette provided an update on the progress of the Comprehensive Plan and that the plan will be ready for a Planning Commission public hearing at the end of May/early June and to the Town Council late June. Chairman Stinnette added that the work still to be done is more than administrative edits, and that the Planning Commission recommends that the remainder of the project be fully resourced. Chairman Stinnette stated the estimate is more than what exists in the remaining budget.

Erin Goodrich stated the amount needed would be just under \$20,000, not including the \$5,000 remaining in the budget. John Anzivino stated he would review the information and confirm with Council.

**b. Purcellville Arts Council**

Liz Jarvis talked about the non-profit art organizations selected by the Arts Council who will receive part of a matching funds grant from the Creative Communities Partnership Grant to include: Blue Ridge Thunder Cloggers, Joshua's Hands, Loudoun Valley Performing Arts Company, Loudoun Valley Viking Theater and the Western Loudoun Studio Tour. Chair Jarvis stated that each of the recipients has met the Virginia Commission for the Arts grant criteria as well as those set by the Arts Council, and that the amount was budgeted for in the Arts Council proposed FY2019 plan since it would be awarded in July. Chair Jarvis talked about other projects the Arts Council is working on to include the Jim "Doc" Wiley Award for Leadership in the Arts, Music and Arts Festival, collaboration with the EDAC, and the mural project. Chair Jarvis stated the Arts Council stated that the citizens need to know that the Arts Council and Discover Purcellville are two separate entities and that the Purcellville Arts Council supports Discover Purcellville but receives no financial benefit from the proceeds of auctions held by Discover Purcellville.

**c. Board of Architectural Review**

No update.

**d. Parks and Recreation Advisory Board**

Co-Chair Phil Rohrer stated that he and Ken Beckstrom are now the Co-Chairs and Laura Ours is the Vice Chair of the Board. Mr. Rohrer stated the PRAB is working on an eagle project which is the suicide awareness concert and that the PRAB voted to donate \$1,000 towards the project. Mr. Rohrer added PRAB has been working on the sports grants, the Music and Arts Festival, outdoor stage at the Fireman's Field complex, bike racks and repair stations in town and the monthly nature walks.

Council member Bledsoe added that the Arts Council had talked about the bike racks at their last meeting and is looking forward to the collaboration with the PRAB.

**e. Economic Development Advisory Committee**

No update.

**f. Tree and Environment Sustainability Committee**

No update.

**CITIZEN AND BUSINESS COMMENTS:**

Dana Thompson, 131 S. 29<sup>th</sup> Street, disclosed she is the wife of Mayoral candidate Chris Thompson. Ms. Thompson stated she addressed Council in the past about property zonings and read a poem that she wrote titled "A Few Thoughts".

Beverly Chiasson, 110 N. 28<sup>th</sup> Street, thanked Doug McCollum for his service on the Town Council. Ms. Chiasson talked about the proposed Warner development and about items coming to Council and Council having the opportunity to approve or deny applications from submission.

Terry Martin, 126 S. 29<sup>th</sup> Street. Mr. Martin submitted his written comments for the record (attached).

**MAYOR AND COUNCIL COMMENTS:**

Council member McCollum thanked town staff for their work during the recent wind storm.

Council member Greenly also thanked town staff for their work during the storm.

Council member Jimmerson talked about the excuse of tenure of Council members in town not being long enough to make informed decisions. Council member Jimmerson talked about defending a fact versus attacking.

Council member Cool stated he is looking forward to sharing details with the public once he can. Council member Cool stated Mod Pizza will be sponsoring the Rock to Live event. Council member Cool stated he had heard recently about the tax billing issue and Council's decision to not join the County and that Council does not listen to staff. Council member Cool stated that Council voted unanimously, based on staff guidance, and that the penalty to enter in the future is approximately \$1,500. Council member Cool added that it was said that someone on Council made a statement to Supervisor Buffington that the Town does not want help from the County, and confirmed with Council it was not true, and referenced the sidewalk project in front of Blue Ridge Middle School.

Council member Bledsoe thanked staff for their work during the storm. Council member Bledsoe stated he attended the 50<sup>th</sup> Anniversary Celebration for Emerick Elementary and reminded everyone of the town-wide clean up on Saturday. Council member Bledsoe announced the two ribbon cuttings Saturday for Supercuts and Chipotle and that the Rock to Live Event is on April 8. Council member Bledsoe thanked the citizens who spoke and added in regards to the Village Case application that there needs to be a strong reason to make an exemption to the standing rule to vote the same evening as the public hearing, and that he supports the application.

Mayor Fraser stated his silence is not lack of transparency and details will be shared once authority has been given by legal counsel. Mayor Fraser stated he has always been known as a leader and ran for Mayor because he saw a need and talked about why he ran for Mayor, the

inheritance of debt, the meeting with the bond counsel and rating agency to be able to lower the debt obligation of the citizens and social media. Mayor Fraser stated he met with Gregory Jordan, Director of Outreach at the University of Maryland, to talk about solutions for the Comprehensive Transportation Plan based on infrastructure and that Purcellville could be used as a test base. Mayor Fraser stated he met with Banchee Reeks who is looking at the reservoir property for managed hunt. Mayor Fraser announced the ribbon cuttings for Supercuts and Chipotle this weekend, the Rock to Live Concert in April and his attendance at the 50<sup>th</sup> anniversary of Emerick.

**DISCUSSION/INFORMATIONAL ITEMS:**

- a. **None**

**ACTION ITEMS:**

- a. **Sports Grant Allocation Recommendations**

Phil Rohr, Co-Chair of the Parks and Recreation Advisory Board, reviewed the recommendations of the Board. Mr. Rohr added that the PRAB has a \$5,200 budget allocated each fiscal year to fund the sports grant program. Mr. Rohr explained the timeline and requirements to be considered for a grant as well as the notification to the organizations who received and who did not receive grants.

Council member Cool made a motion that the Purcellville Town Council accept the recommendations of the Purcellville Parks and Recreation Advisory Board for allocation of the Annual Sports Grants follows:

<u>Club</u>	<u>Recommended Funding</u>
Catoctin Basketball Club	\$ 525.00
Western Loudoun Wrestling	\$ 1,000.00
Northern Virginia Athletics Club	\$ 500.00
Greater Loudoun Babe Ruth	\$ 800.00
Western Loudoun Volleyball Club	\$ 1,500.00
LoCo Motion	\$ 475.00
Shooting Club, American Legion Post 293	\$ 400.00
<b>Total</b>	<b>\$ 5,200.00</b>

The motion was seconded by Council member Jimmerson.

Motion: Council member Cool  
 Second: Council member Jimmerson  
 Carried: 6-0-1 absent

McCollum: Aye  
Greenly: Aye  
Jimmerson: Aye  
Cool: Aye  
Bledsoe: Aye  
Ogelman: Absent  
Mayor: Aye

**b. T-Mobile Cellular Antenna Lease Agreement**

John Anzivino stated staff has been in the process of renegotiating the lease that currently pays the town \$3,108 per month and that the new lease would pay the town \$4,000 per month with a 4% escalator per year. Mr. Anzivino stated a public hearing is required under the Code of Virginia for the lease of real property owned by the town.

Council member Bledsoe made a motion that the Purcellville Town Council authorize staff to advertise a public hearing regarding the draft Water Tower Communications Site Lease Agreement for T-Mobile Northeast LLC, to be held at the April 10, 2018 Town Council Meeting. The motion was seconded by Council member Greenly.

Motion: Council member Bledsoe  
Second: Council member Greenly  
Carried: 6-0-1 absent

McCollum: Aye  
Greenly: Aye  
Jimmerson: Aye  
Cool: Aye  
Bledsoe: Aye  
Ogelman: Absent  
Mayor: Aye

**c. Approval of the Northern Virginia Hazardous Mitigation Plan**

John Anzivino introduced the item and stated that the item would need adopted in order to qualify for disaster assistance, should it be needed.

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Council member Greenly made a motion that the Purcellville Town Council approve Resolution No. 18-03-03 adopting the Northern Virginia Regional Hazardous Mitigation Plan as it pertains to the Town of Purcellville. The motion was seconded by Council member Bledsoe.

Motion: Council member Greenly  
Second: Council member Bledsoe  
Carried: 6-0-1 Absent

Cool: Aye  
Bledsoe: Aye  
Ogelman: Absent  
McCollum: Aye  
Greenly: Aye  
Jimmerson: Aye  
Mayor: Aye

**d. Remote Participation of Town Council Members**

Hank Day introduced the proposed policy included in the agenda packet and added that Council would need to adopt a policy in order to be able to participate in a meeting remotely. Mr. Day added that there would need to be a quorum present in person, that remote members would have full voting privilege and that the policy could be made to apply to any Council meetings.

Council member Bledsoe talked about setting a procedure by which a remote participating member would request the floor and be recognized by the Chair.

Council member Cool requested the cost to upgrade the technology in order to be able to accommodate remote participation. Diana Hays stated she would present quotes at a future meeting. Council member Cool suggested waiting on the motion until the cost is presented.

Council member McCollum stated he would like more time to consider the item. Council member Jimmerson talked about concerns to consider for closed meetings.

Council member Bledsoe talked about having the policy in place in case of an unknown extended business trip or in an emergency situation, and agreed with delaying action on the item until the expense is known.

Council member Cool requested that the comments that were made be brought forward to the meeting where the item is voted on.



**e. Appointing a New Town Manager and Approval of Employment Agreement**

Council member Jimmerson made a motion that the Purcellville Town Council adopt Resolution No. 18-03-05 appointing David A. Mekarski as the new Town Manager for the Town of Purcellville, and further move that the Town Council approve the Town Manager's Employment Agreement. The motion was seconded by Council member Greenly.

Council member McCollum stated he would be respectively voting against the appointment of Mr. Mekarski because his preferred candidate would have a good relationship with the County, be familiar with the Code of Virginia, and familiar with the town having lived in the County, and in previous positions have earned the sense of trust from the community and the staff.

Council member Jimmerson stated the department heads had the opportunity to interview the candidates and provide input to Council which they reviewed after they interviewed the candidates, and feels Council's comments aligned well with staff's. Council member Jimmerson added that all of the candidates had lived in multiple states and worked for multiple jurisdictions.

Council member Cool added that Council received various emails from staff thanking them for the opportunity to interview the candidates, and agreed that staff's comments were aligned with Council's.

Council member Bledsoe talked about the process and feels Council's choice is the right one for Purcellville.

Mayor Fraser talked about Mr. Mekarski's experience in municipal management.

Motion:	Council member Jimmerson
Second:	Council member Greenly
Carried:	5-1-1 Absent

Cool:	Aye
Bledsoe:	Aye
Ogelman:	Absent
McCollum:	Nay
Greenly:	Aye
Jimmerson:	Aye
Mayor:	Aye

Mr. Mekarski thanked Council for their confidence in his application and thanked the citizens who attended the meeting. Mr. Mekarski talked about his experience and goals.

Mayor Fraser read an email from Vice Mayor Ogelman regarding the process and selection, and his support of David Mekarski.

**f. Extension of Employment Agreement for the Interim Town Manager**

Council member Jimmerson made a motion that the Purcellville Town Council's previously approved agreement with John Anzivino to serve as Interim Town Manager be extended through the start date of our new Town Manager and run through the end of April, 2018, if needed, to assist with the transition of our new Town Manager and to ensure a smooth transition of current projects. The motion was seconded by Council member Bledsoe.

Council member McCollum thanked Mr. Anzivino for his work during this time.

Council member Bledsoe agreed and feels the extension is necessary to ensure a smooth transition.

Motion: Council member Jimmerson  
Second: Council member Bledsoe  
Carried: 6-0-1 Absent

Cool: Aye  
Bledsoe: Aye  
Ogelman: Absent  
McCollum: Aye  
Greenly: Aye  
Jimmerson: Aye  
Mayor: Aye

**DISCUSSION OF ITEMS PROPOSED FOR FUTURE PRESENTATIONS/  
RECOGNITION:**

None

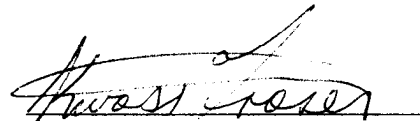
**APPROVAL OF MINUTES:**

- a. February 21, 2018 Town Council Special Meeting/CIP Strategy Session**
- b. February 23, 2018 Town Council Special Meeting**
- c. February 27, 2018 Town Council Meeting**

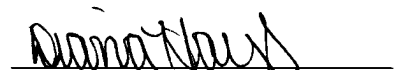
Council member Jimmerson made a motion that Purcellville Town Council approve the minutes of the February 21, 2018 Town Council Special Meeting/CIP Strategy Session, the February 23, 2018 Town Council Special Meeting and the February 27, 2018 Town Council Meeting and waive reading. The motion was seconded by Council member Greenly and carried. Council member Cool abstained from the February 21, 2018 Town Council Special Meeting/CIP Strategy Session as he was absent. Council member Bledsoe stated that for clarification purposes he made minor changes to a statement that he made.

**ADJOURNMENT:**

With no further business, Council member Greenly made a motion to adjourn the meeting at 9:08 PM. The motion was seconded by Council member Jimmerson and carried 6-0-1 absent.



Kwasi A. Eraser, Mayor



Diana Hays, Clerk of Council

*Mayor*  
Kwasi A. Fraser

*Council*  
Chris Bledsoe  
Ryan J. Cool  
Theodore Greenly  
Karen Jimmerson  
Douglass J. McCollum  
Nedim Ogelman



221 S. Nursery Avenue  
Purcellville, VA 20132  
(540) 338-7421  
Fax: (540) 338-6205  
www.purcellvilleva.gov

**TOWN OF PURCELLVILLE  
IN  
LOUDOUN COUNTY, VIRGINIA**

**RESOLUTION NO. 18-03-03**

**PRESENTED: MARCH 13, 2018  
ADOPTED: MARCH 13, 2018**

**A RESOLUTION: ADOPTING THE NORTHERN VIRGINIA REGIONAL  
HAZARDOUS MITIGATION PLAN AS IT PERTAINS TO THE  
TOWN OF PURCELLVILLE**

**WHEREAS**, the Disaster Mitigation Act of 2000, as amended, requires that local governments, develop, adopt and update natural hazard mitigation plans in order to receive certain federal assistance; and,

**WHEREAS**, the Northern Virginia Regional Hazard Mitigation Plan has been prepared in accordance with FEMA requirements at 44C.F.R. 201.6; and,

**WHEREAS**, a Mitigation Advisory Committee (\*MAC), comprised of representatives from the Counties of Arlington, Fairfax, Loudoun, and Prince William; the Cities of Alexandria, Fairfax, Falls Church, Manassas, and Manassas Park; and, Dumfries, Haymarket, Herndon, Leesburg, Lovettsville, Middleburg, Purcellville, Occoquan, Round Hill, and Vienna, was convened in order to assess the risks of hazards facing the Northern Virginia region, and to make recommendations on actions to be taken to mitigate these hazards; and,

**WHEREAS**, the plan incorporates the comments, ideas and concerns of the community and of the public in general, which this plan is designed to protect, ascertained through a series of public meetings, publication of the draft plan, press releases, and other outreach activities; and,


**RESOLVED** – the Purcellville Town Council recognizes that recent events of the derecho, Hurricane Sandy, and Winter Storm Jonas are captured in the current FEMA approved pending adoption update of the local Hazard Mitigation Plan. Being committed to mitigation planning and activities, the Purcellville Town Council calls on the Office of Emergency Management and other affected agencies, as part of the next update, to fully endeavor to identify, evaluate, and include these events and their impacts as part of the next update cycle.

**A RESOLUTION:**

**ADOPTING THE NORTHERN VIRGINIA REGIONAL HAZARDOUS MITIGATION PLAN AS IT PERTAINS TO THE TOWN OF PURCELLVILLE**

**NOW THEREFORE, BE IT RESOLVED** by Purcellville Town Council that the Northern Virginia Hazard Mitigation Plan Update dated March 2017 is hereby approved and adopted by the Purcellville Town Council, and resolves to execute the actions in the plan.

**PASSED THIS 13<sup>th</sup> DAY OF MARCH, 2018.**

  
Kwasi A. Fraser, Mayor  
Town of Purcellville

**ATTEST:**

  
Diana Hays, Town Clerk