

**MINUTES**  
**BOARD OF ARCHITECTURAL REVIEW MEETING**  
**FEBRUARY 27, 2019 7:30PM**  
**TOWN HALL COUNCIL CHAMBERS**

**PRESENT:** Pat Giglio, Chairman  
Dan Piper, Board member  
Beth Goldsmith, Board member  
Mark Ippoliti, Board member  
Joel Grewe, Council Liaison/Board member

**ABSENT:** Jim Gloeckner, Board member

**STAFF:** Andy Conlon, Senior Planner  
Stefanie Longerbeam, Planning and Zoning Technician

**CALL TO ORDER:**

Chairman Giglio called the Special Meeting of the Board of Architectural Review to order at 7:29 PM.

**AGENDA AMENDMENTS:**

None

**BOARD MEMBER DISCLOSURES:**

None

**PUBLIC COMMENTS:**

None

**ACTION ITEMS – AMENDMENTS:**

None

**ACTION ITEMS – ADDITIONS, ALTERATIONS & DEMOLITIONS:**

None

**ACTION ITEMS – NEW CONSTRUCTION:**

a) **CDA19-03 7-11 Service Station @ 700 E. Main Street**

Mr. Simon a representative with 7-11 Corporation submitted a Certificate of Design Approval application for a replacement of fueling station canopy and a construction of a dumpster enclosure for the property located at 700 E. Main Street. We concurred with staff that the design is consistent with the design guidelines for the Town and satisfies the requirements for the Historic Corridor Overlay District. The plans were submitted to you in previous years and was approved, unfortunately, the applicant wasn't able to act on the approval at the time. We are submitting the same plans and asking for an approval.

With no further discussion, Pat Giglio made a motion the Board of Architectural approve CDA19-03 7-11 Service Station as submitted.

Motion: Giglio  
Second: Ippoliti  
Vote: 4-0-1

**ACTION ITEMS – OTHER:**

None

**DISCUSSION ITEMS:**

None

**INFORMATION ITEMS:**

a) Upcoming application Chick-Fil-A drive-thru canopy

Senior Planner, Andy Conlon, stated the applicant has been in contact with staff but has not officially submitted an application. What they are proposing is a rather large canopy to go over their drive-thru kiosk.

Pat Giglio has a concern that if the site line to the building and if the architect of the building remains a prominent feature by constructing or requesting a two lane drive thru, that than becomes and dominate feature on that elevation, it may be something that cannot be supported by the guidelines.

Senior Planner, Andy Conlon, stated that staff and the Planning Commission has been reviewing applications for Purcellville Gateway. Initially it included an expansion of Harris Teeter, which has been withdrawn, and entirely new building be adjacent to Chick-Fil-A parking lot. The reason I'm bringing this up is that Kingsbridge residents aren't happy with any additions or changes to the Purcellville Gateway Center.

- b) Update concerning Main Street Shell Station redevelopment

Senior Planner, Andy Conlon, stated the applicant is still making modifications to their plan based off the last meeting with Board of Architectural Review and Planning Commission.

**APPROVAL OF MINUTES:**

- a. **December 18, 2018**
- b. **January 16, 2019**

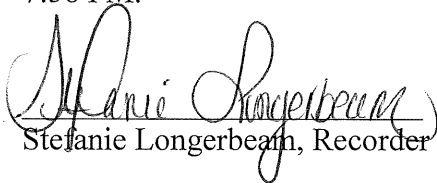
Chairman Giglio deferred approval on the January 16, 2019 minutes.


Chairman Giglio made a motion to approve December 18, 2018 minutes as submitted.

Motion: Giglio  
Second: Piper  
Vote: 4-0-1

**ADJOURNMENT:**

There being no further business, Chairman Giglio made a motion to adjourn the meeting at 7:58 PM.

  
Stefanie Longerbeam, Recorder

  
Pat Giglio, Chairman

