



**SUPPLEMENTAL AGENDA
TUESDAY, OCTOBER 8, 2019, 7:00 PM
TOWN HALL COUNCIL CHAMBERS**

1. Additional Information for ACTION ITEM(S):

- a.** Remanding the Comprehensive Plan to the Planning Commission for Certain Amendments and Public Hearing

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SUPPLEMENTAL STAFF REPORT
ACTION ITEM

Item # 1.a.

SUBJECT: Remanding the Comprehensive Plan to the Planning Commission for Certain Amendments and Public Hearing

DATE OF MEETING: October 8, 2019

STAFF CONTACT(S): David A. Mekarski, AICP, Town Manager; Sally Hankins, Town Attorney

MOTION(S):

I move that the Purcellville Town Council adopt Resolution number 19-10-01 remanding the Comprehensive Plan to the Planning Commission for certain amendments and public hearing.

ATTACHMENTS:

Resolution 19-10-01

Town Manager
David A. Mekarski

Town Attorney
Sally Hankins

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Chief of Police
Cynthia A. McAlister

Town Clerk
Diana Hays

Department Directors
Elizabeth Krens, Finance
Buster Nicholson, Public Works
Patrick Sullivan, Community Development
Shannon Bohince, Information Technology
Hooper McCann, Administration

**TOWN OF PURCELLVILLE
IN
LOUDOUN COUNTY, VIRGINIA**

RESOLUTION NO. 19-10-01

PRESENTED: OCTOBER 8, 2019

ADOPTED: _____

**A RESOLUTION: REMANDING THE COMPREHENSIVE PLAN TO THE
PLANNING COMMISSION FOR CERTAIN AMENDMENTS AND
PUBLIC HEARING**

WHEREAS, the Purcellville Planning Commission held a duly advertised public hearing on June 6, 2019, to receive public comments on version 5.0 of the draft comprehensive plan, dated October 2018 (“**Comprehensive Plan Version 5.0**”), and ancillary documents to the draft comprehensive plan that are entitled: the *2018 Change Matrix*, and the *2018 Errata* (“**2018 Ancillary Documents**”); and

WHEREAS, during the period between June 6, 2019 and September 5, 2019, the Planning Commission held a number of public work sessions to deliberate and adjudicate the comments it received during the June 6, 2019 public hearing; and

WHEREAS, as a result of these work sessions, the Planning Commission developed additional ancillary documents to the Comprehensive Plan Version 5.0 entitled: the *2019 Change Matrix*, and the *2019 Errata* (the “**2019 Ancillary Documents**”), which contained numerous comments on the Comprehensive Plan Version 5.0 and, for each comment, the Planning Commission’s recommended approach for addressing the comment; and

WHEREAS, on September 5, 2019, the Planning Commission adopted Resolution 19-09-07, recommending that Town Council adopt the Comprehensive Plan Version 5.0, as amended by the 2018 and 2019 Ancillary Documents; and

A RESOLUTION: REMANDING THE COMPREHENSIVE PLAN TO THE PLANNING COMMISSION
FOR CERTAIN AMENDMENTS AND PUBLIC HEARING

WHEREAS, the Town Council desires that the Planning Commission incorporate into the Comprehensive Plan Version 5.0 all of the Planning Commission's recommended changes contained in both the 2018 and 2019 Ancillary Documents, so that a single clean document is advertised by the Planning Commission for a final Planning Commission public hearing.

NOW THEREFORE, BE IT RESOLVED that the Purcellville Town Council hereby remands the Comprehensive Plan to the Planning Commission and directs the Planning Commission to take the following actions:

(i) post on the *Plan Purcellville* website the comprehensive plan as it is to be considered by the Planning Commission for recommendation to the Town Council, in the form of a single clean document that includes all changes as recommended in the 2018 and 2019 Ancillary Documents; and

(ii) give notice of a Planning Commission public hearing in accordance with Va. Code § 15.2-2204 and give any additional notice as the Planning Commission or its staff may be deem prudent; and

(iii) hold a public hearing to receive comments on the proposed comprehensive plan no later than December 19, 2019; and

(iv) transcribe all comments received at the public hearing, and transmit such comments to the Town Council without deliberation or recommendation by the Planning Commission; and

(v) after the public hearing is closed, vote to (a) approve, (b) amend and approve, or (c) disapprove the plan; and

(vi) upon approval of the comprehensive plan by the Planning Commission, have the clerk to the Planning Commission certify each page of the approved plan as that which was lawfully approved by the Planning Commission; and

(vii) adopt a resolution recommending the certified comprehensive plan for adoption by the Town Council, and transmit to the Town Clerk no later than January 8, 2020 for distribution to the Town Council: the resolution, certified copy of the comprehensive plan, and the transcription of public comments.

A RESOLUTION: REMANDING THE COMPREHENSIVE PLAN TO THE PLANNING COMMISSION
FOR CERTAIN AMENDMENTS AND PUBLIC HEARING

PASSED THIS _____ DAY OF _____, 2019.

Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:

Diana Hays, Town Clerk