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DATE: July 12, 2019

TO: Purcellville Planning Commissioners
Sally Hankins, Town Attorney

FROM: Kimberly Bandy, Deputy Town Clerk

SUBJECT: Notice of Planning Commission Special Meetings

This is to notify you that, in accordance with the Code of Virginia §15.2-1418, the Chairman of the Planning Commission has called a special meeting on Thursday, July 18, 2019 beginning at 6:30 PM. Please note that the Planning Commission has a regular scheduled meeting at 7:00 PM, but will be starting the meeting at 6:30 PM as a special meeting. A copy of the agenda is attached.

The Planning Commission has also scheduled a special meeting/work session on Thursday, July 25, 2019 at 7:00 PM. The purpose of the meeting is to discuss the Plan Purcellville Comprehensive Plan.

Both meetings will be held at Town Hall, 221 S. Nursery Avenue, Purcellville, VA 20132.



**PLANNING COMMISSION
SPECIAL MEETING AGENDA**

July 18, 2019

6:30 p.m.

- 1) **Call to Order** – Chairman Tip Stinnette
- 2) **Pledge of Allegiance**
- 3) **Agenda Amendments** (Planning Commission and Staff)
- 4) **Commissioner Disclosures**
- 5) **Public Hearings**
 - a) None
- 6) **Presentations**
 - a) Short Term Rental Ordinance Proposal (Staff Intern)
- 7) **Citizen Comments**
- 8) **Discussion Items: Comprehensive Plan Update**
 - a) Review definition of *Mixed Use Neighborhood Scale* land use;
 - b) Review definition of *Mixed Use Medium Scale* land use;
 - c) Review “Area Plans” in *East Main Focus Area*;
 - d) Review “Area Plans” in *East End Focus Area*; and
 - e) Review comment matrix responses to Public Hearing comments.
- 9) **Action Items**

Note: Any Discussion Item may be added as an Action Item during the meeting by motion of the Planning Commission.

 - a) None Scheduled
- 10) **Information Items**
 - a) Update on Zoning Diagnostic
- 11) **Council Representative’s Report**
- 12) **Chairman’s Comments**
- 13) **Planning Commissioners’ Comments**
- 14) **Approval of Minutes**
 - a) June 20, 2019 Regular Meeting Minutes

15) Adjournment

If you require any type of reasonable accommodation as a result of physical, sensory or mental disability in order to participate in this meeting OR if you would like an expanded copy of this agenda, please contact Stefanie Longerbeam at (540) 338-2304 at least three days in advance of the meeting. Expanded copies of the agenda may not be available the night of the meeting, please request a copy in advance.

USE OF ELECTRONIC DEVICES DURING MEETINGS For the comfort and consideration of others, all cellular phones must be turned off and cannot be used in the Council Chambers. Pagers must be set on silent or vibrate mode. This is requested because of potential interference with our recording devices and the transmittal of our hearing impaired broadcast.