



13th Annual Christmas in Purcellville Parade Application

PARADE INFORMATION AND ENTRY FORM

Parade Guidelines and Information:

1. **Date and Time:** Saturday, December 10, 2016 @ 12:00 p.m.
2. There is no entry fee, however in lieu; we ask that you consider dropping off nonperishable food item(s) for the Tree of Life Food Pantry. A drop box is located in the reception area at Town Hall located at 221 S Nursery Ave Purcellville VA 20132.
3. **Line up and route:** Line up and exact drop off location(s) to be determined by the Town and will be emailed the week of the parade along with final parade instructions and the parade route.
4. **Motor Vehicles:** No one under the age of 18 is permitted to operate a motorized vehicle. To operate a motorized vehicle, participant must be licensed and must wear a helmet at all times.
5. **Donations:** No organizations or individuals will be permitted to ask for or accept donations of any kind along the parade route.
6. **Candy:** If you wish to distribute candy along the parade route, please be sure to toss items as close to the curb as possible so that children do not run into the street. For safety reasons, please do not throw candy into the crowd.
7. **Children:** Participants under the age of 18 must have adult supervision at all times.
8. **Submit:** Please submit a completed and signed Entry Form by **December 2, 2016**. Forms can be submitted by email to mscoggins@purcellvilleva.gov, faxed to (540) 338-6205, or by mail to Town of Purcellville, Attn: Christmas Parade, 221 S. Nursery Ave., Purcellville, VA 20132.



Organization Information

Organization Name: _____

Primary Contact Name: _____

Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Daytime Phone: _____ Evening Phone: _____

Cell Phone: _____

Best phone number to reach you on parade day: _____

Email Address: _____

Alternate Contact: _____ Phone Number: _____

About Your Organization

Business School Military Non-profit

Has your organization participated in the Purcellville Parade before? YES NO

Unit Entry Information

Emergency Vehicles (Fire Apparatus / Ambulance, GPM, ALS/BLS) (GPM) (ALS/BLS)

Number of vehicles: _____

Type and make of vehicles: _____

Unit description:

Marching

Number of participants in unit: _____

Unit description:



Float

Total size of unit: Width: _____ Length: _____ Height: _____

Size of flatbed: Width: _____ Length: _____

Size of tow vehicle: _____

Width: _____ Length: _____ Type of tow vehicle: _____

Number of participants on float: _____

Age range of participants: _____

Number of walkers: _____

Unit description:

Specialty (*dance troops, drill teams, etc. not on a float*)

Number of participants: _____

Age range of participants: _____

Unit description:

Motorized

Number of vehicles: _____

Type of vehicles: _____

Unit description:

Animal

Type of animal: _____

Number of walkers: _____

Unit description:



The Entrant, by his authorized signature below, hereby agrees to indemnify, hold harmless, and defend the Town of Purcellville, Virginia, its elected and appointed officials, employees, agents and successors in interest from all claims, damages, losses and expenses including attorneys' fees, arising out of or resulting, directly or indirectly, from the Entrant's participation in the Christmas in Purcellville Parade, provided that such claim, damage, loss or expense is: (1) attributable to personal injury, bodily injury, sickness, death, or injury or destruction of property, including the loss of use resulting therefrom, and (2) not caused by the grossly negligent act or omission, or willful misconduct of the Town of Purcellville, Virginia, its elected and appointed officials, or its employees acting within the scope of their employment. This Hold Harmless and Indemnification Clause shall in no way be limited by any financial responsibility or insurance requirements and shall survive the termination of this Parade Entry Form.

The Entrant understands that any misrepresentation in this application, deviation from the final approved specifications and activities described herein, or failure to abide by all Federal, State and Local laws, ordinances, policies and procedures may result in the immediate revocation of this approved Parade Permit and refusal to issue a permit in the future.

The Entrant, by his authorized signature below, hereby authorizes the Town and/or its designee(s) to take photographs, videotape, record, or produce communications for this and/or future events for publicity, promotion, and media coverage.

Name (PLEASE PRINT)

Signature/Date

Name of Entrant/Organization Name: _____

For questions, please email mscoggins@purcellvilleva.gov

* * * * *

