

MINUTES
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING/BUDGET WORK SESSION
WEDNESDAY, MAY 2, 2018, 7:00 PM
TOWN HALL COUNCIL CHAMBERS

The special meeting/budget work session of the Purcellville Town Council convened at 7:00 PM at Town Hall with the following in attendance:

PRESENT: Nedim Ogelman, Vice Mayor
Ryan Cool, Council member
Doug McCollum, Council member
Ted Greenly, Council member
Chris Bledsoe, Council member

ABSENT: Kwasi Fraser, Mayor

STAFF: David Mekarski, Town Manager
Sally Hankins, Town Attorney
Liz Krens, Director of Finance
Patrick Sullivan, Director of Community Development
Hooper McCann, Director of Administration
Shannon Bohince, Director of Information Technology
Lt. Joe Schroeck, Acting Chief of Police
Dawn Ashbacher, Interim Director of Public Works
Dale Lehnig, Capital Projects and Engineering Manager
Scott House, Waste Water Treatment Plant Superintendent
Bernie Snyder, Water Plant Superintendent
Amie Ware, Division Manager-Parks and Recreation
Paula Hicks, Accounting Manager
Tom Angus, Budget Specialist
Diana Hays, Town Clerk

CALL TO ORDER OF SPECIAL MEETING/BUDGET WORK SESSION:

Vice Mayor Ogelman called the special meeting to order at 7:03 PM.

FY 2019 BUDGET WORK SESSION:

Council member McCollum asked about the adoption date of the budget and additional work sessions. Liz Krens stated that additional work sessions could be scheduled as there were no additional meeting scheduled and that the budget would need adopted by June 30.

- A. Discussion of New Proposed Enhancements in the Parks and Rec Fund
 - i. Staff Enhancements
 - a. Parks and Rec Division Manager – Part-time to Full-time
 - b. Part-Time Staff Increase by 4 hours per week

David Mekarsi introduced the item and expressed his full support for the item due to the increasing work load. Liz Krens provided the fiscal impact for both positions. Council member Greenly spoke in favor of the enhancements. Discussion took place about the Affordable Care Act, the Fair Labor Standards Act and grant writing.

Vice Mayor Ogelman questioned the timing of the request while trying to figure out what the right size of the government is and would prefer to do those things before first.

Council member Cool asked what the alternative revenue sources would be and their amounts. Amie Ware talked about CLG (Certified Local Government) and the opportunities for grant funding for historical items as well as the proposed bike park, and the outdoor stage. Council member Cool offered to review the Parks and Rec budget with staff.

Council member Bledsoe spoke in favor of the enhancements based on experience working with events.

Council member Greenly requested a breakdown the scope of duty by hours. Council member Cool requested the applicability of the Fair Labor Standards Act and the ACA as well as a basic cost benefit analysis.

- B. Discussion of Water Fund Operating Budget

Tom Angus referenced the proposed fee increases to water and waste water funds of 2% effective July 1 as well as the request in the increase of the water meter equipment fee to recover the town's costs.

Council and staff discussed water production, loss/line issues and a water availability study/build out analysis.

Tom Angus reviewed the enhancements.

- C. Water Fund Capital Improvement Program (CIP) FY 2019 Funded Projects

Tom Angus reviewed the projects.

- D. Discussion of Wastewater Fund Operating Budget

Availability Revenue will be reduced by \$473,450 due to West End Pump Station Oversizing Agreement for 10 availabilities budgeted in FY 2019.

Tom Angus reviewed the proposed enhancements.

E. Wastewater CIP FY 2019 Funded Projects

Tom Angus reviewed the proposed projects to be funded.

Council member Cool asked about holding a public session on the cell tower item. Shannon Bohince stated that multiple public hearings would be held. Council member Cool requested the project schedule. Vice Mayor Ogelman added that the Economic Development Advisory Committee is also focused on the item and talked about publicizing the safety study.

Council member Cool asked about the possibility of contracting with septic companies to bring in and process waste. Scott House stated the Town does not have a treatment process to accept it but that it could be researched.

DISCUSSION OF COUNCIL QUESTIONS:

Tom Angus referenced the documented questions from the last budget work session.

DISCUSSION OF COUNCIL BUDGET CHANGES:

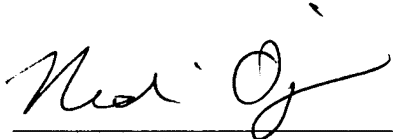
Mr. Angus stated that staff would forward a revised spreadsheet incorporating updated revenue and expenses.

REVIEW OF UPCOMING BUDGET SCHEDULE:

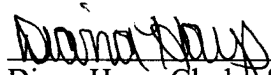
After discussion, Council requested that a budget work session be added for May 23, 2018.

ADJOURNMENT:

With no further business, Council member McCollum made a motion to adjourn the meeting at 9:01 PM. The motion was seconded by Council member Cool and carried 5-0-1 absent.



Nedim Ogelman, Vice Mayor



Diana Hays, Clerk of Council