

**Town Manager**  
David Mekariski

**Town Attorney**  
Sally Hankins

221 S. Nursery Avenue  
Purcellville, VA 20132  
(540) 338-7421  
www.purcellvilleva.gov



**Acting Chief of Police**  
Joseph Schroeck

**Town Clerk**  
Diana Hays

**Department Directors**  
Elizabeth Krens, Finance  
Dawn Ashbacher, Interim Public Works  
Patrick Sullivan, Community Development  
Shannon Bohince, Information Technology  
Hooper McCann, Administration

**DATE:** June 22, 2018

**TO:** Purcellville Town Council  
Sally Hankins, Town Attorney

**FROM:** Diana Hays, Town Clerk

**SUBJECT:** Notice of Town Council Special Meeting on Tuesday, June 26, 2018

This is to notify you that, in accordance with the Code of Virginia §15.2-1418, the Mayor has called a Special Meeting on Tuesday, June 26, 2018 at 5:30 PM at Town Hall, 221 S. Nursery Avenue, Purcellville.

The topics of discussion are those items listed on the agenda for the special meeting. A copy of the agenda is attached.



**AGENDA**  
**PURCELLVILLE TOWN COUNCIL SPECIAL MEETING**  
**TUESDAY, JUNE 26, 2018, 5:30 PM**  
**TOWN HALL COUNCIL CHAMBERS**

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- 1. CALL TO ORDER OF SPECIAL MEETING (Mayor Fraser)**
- 2. PLEDGE OF ALLEGIANCE**
- 3. CLOSED MEETING\***

The purpose of the closed meeting is to consult with legal counsel about specific legal matters pertaining to personnel investigations of Town employees, which requires the provision of legal advice by counsel.

- 4. ADJOURNMENT**

**\*Roll Call Votes**

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.

**MOTION TO RECESS THE SPECIAL MEETING AND CONVENE A CLOSED MEETING**

“As authorized under Sections 2.2-3711(A)(1) and 2.2-3711(A)(8) of the Code of Virginia, I move that the Purcellville Town Council convene in a closed meeting to consult with legal counsel about specific legal matters pertaining to personnel investigations of Town employees, which requires the provision of legal advice by counsel. The following individuals are requested to attend the closed meeting:

- 1) All Town Council members
- 2) Attorneys from Wilson Elser
- 3) David Mekarski, Town Manager
- 4) Hank Day, Former Interim Town Attorney
- 5) Chief Timothy Longo

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**MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE OPEN MEETING**

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

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**MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING**

“I move that the Purcellville Town Council adopt Resolution 18-06-04 certifying the closed meeting of June 26, 2018.”

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Mayor  
Kwasi A. Fraser



Council  
Chris Bledsoe  
Ryan J. Cool  
Theodore Greenly  
Douglass J. McCollum  
Nedim Ogelman

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**TOWN OF PURCELLVILLE  
IN  
LOUDOUN COUNTY, VIRGINIA**

**RESOLUTION NO. 18-06-04**

**PRESENTED: JUNE 26, 2018  
ADOPTED: JUNE 26, 2018**

**A RESOLUTION: CERTIFYING THE CLOSED MEETING ON JUNE 26, 2018**

**WHEREAS,** the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

**NOW, THEREFORE, BE IT RESOLVED** that the Purcellville Town Council does hereby certify that to the best of each member's knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

**PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2018.**

\_\_\_\_\_  
Kwasi A. Fraser, Mayor  
Town of Purcellville

ATTEST:

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Diana Hays, Clerk of Council