

Town Manager
Robert W. Lohr, Jr.

Assistant Town Manager
Daniel C. Davis

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
www.purcellvilleva.gov



Town Attorney
Sally G. Hankins

Chief of Police
Cynthia A. McAlister

Department Directors
Elizabeth Krens, Finance
Alex Vanegas, Public Works
Patrick Sullivan, Community Development
Shannon Bohince, Information Technology
Hooper McCann, Administration

DATE: March 6, 2017

TO: Purcellville Town Council
Sally Hankins, Town Attorney

FROM: Diana Hays, Town Clerk

SUBJECT: Notice of Special Meeting

This is to notify you that, in accordance with Code of Virginia §15.2-1418, the Mayor has called a Special Meeting on Friday, March 10, 2017 at 7:00 PM in Council Chambers at Town Hall located at 221 S. Nursery Avenue, Purcellville, VA. The topics of discussion are those items listed on the agenda for the Special Meeting.

If all Council members are present, items may be *discussed* that are not on the attached agenda; however, even if all members are present, no *action* may be taken at a Special Meeting concerning an item that is not on the attached agenda.

A copy of the agenda is attached.



AGENDA
PURCELLVILLE TOWN COUNCIL SPECIAL MEETING
MARCH 10, 7:00 PM
TOWN HALL COUNCIL CHAMBERS

1. CALL TO ORDER OF SPECIAL MEETING (Mayor Fraser)

2. PLEDGE OF ALLEGIANCE

3. CLOSED MEETING*

The purpose of the closed meeting is to discuss the performance and possible discipline of an employee of the public body.

4. ADJOURNMENT

*Roll Call Votes

IF YOU REQUIRE ANY TYPE OF REASONABLE ACCOMMODATION AS A RESULT OF PHYSICAL, SENSORY OR MENTAL DISABILITY IN ORDER TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT DIANA HAYS, TOWN CLERK, AT 540-338-7421. THREE DAYS NOTICE IS REQUESTED.



STAFF REPORT
ACTION

Item #3

SUBJECT: Closed Meeting
DATE OF MEETING: March 10, 2017
STAFF CONTACTS: Diana Hays, Town Clerk/Project Manager

SUMMARY and RECOMMENDATIONS:

Attached are the motions and resolution pertaining to the closed meeting.

ATTACHMENT(S):

1. Closed Meeting Motions
2. Resolution 17-03-01

MOTION TO RECESS THE SPECIAL MEETING AND CONVENE A CLOSED MEETING

“As authorized under Section 2.2-3711(A)(1) of the Code of Virginia, I move that the Purcellville Town Council convene in a closed meeting to discuss the performance and possible discipline of an employee of the public body. The presence of the following individuals is requested to attend the closed meeting:

- 1) All Town Council members
- 2) Robert W. Lohr, Jr., Town Manager
- 3) Sally Hankins, Town Attorney (upon request)

MOTION BY TOWN COUNCIL TO ADJOURN THE CLOSED MEETING AND RECONVENE THE SPECIAL MEETING

“I move that the Town Council reconvene in an open meeting and that the minutes reflect no formal action was taken in the closed meeting.”

MOTION THAT THE RESOLUTION CERTIFYING THE CLOSED MEETING BE ADOPTED AND REFLECTED IN THE MINUTES OF THE PUBLIC MEETING

“I move that the Purcellville Town Council adopt Resolution 17-03-01 certifying the closed meeting of March 10, 2017.”

Mayor

Kwasi A. Fraser

Council

Chris Bledsoe
Ryan J. Cool
Kelli Grim
Karen Jimmerson
Douglass J. McCollum
Nedim Ogelman



Town Manager

Robert W. Lohr, Jr.

Assistant Town Manager

Daniel C. Davis

221 S. Nursery Avenue
Purcellville, VA 20132
(540) 338-7421
Fax: (540) 338-6205
www.purcellvilleva.gov

TOWN OF PURCELLVILLE

IN

LOUDOUN COUNTY, VIRGINIA

RESOLUTION NO. 17-03-01

PRESENTED: MARCH 10, 2017

ADOPTED: _____

A RESOLUTION: CERTIFYING THE CLOSED MEETING ON MARCH 10, 2017

WHEREAS, the Town Council of the Town of Purcellville, Virginia, has this day convened a closed meeting in accordance with an affirmative recorded vote of the Purcellville Town Council and in accordance with the Virginia Freedom of Information Act.

NOW, THEREFORE, BE IT RESOLVED that the Purcellville Town Council does hereby certify that to the best of each member’s knowledge, i.) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed meeting to which this certification applies; and ii.) only such public business matters as were identified in the motion by which the said closed meeting was convened were heard, discussed or considered by the Purcellville Town Council.

PASSED THIS _____ DAY OF _____, 2017.

Kwasi A. Fraser, Mayor
Town of Purcellville

ATTEST:

Diana Hays, Town Clerk